

RESOLUTION NO. 2021-19

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN JOAQUIN ADOPTING A BUDGET
FOR THE CITY OF SAN JOAQUIN FOR
FISCAL YEAR 2021-2022**

**THE CITY COUNCIL OF THE CITY OF SAN JOAQUIN DOES
RESOLVE AS FOLLOWS:**

After having reviewed, revised and carefully considered the projected revenues and expenses of the City of San Joaquin, the attached City of San Joaquin budget for Fiscal Year 2021-2022 is hereby adopted as the annual budget for the City and its funds for said fiscal year.

The foregoing resolution was adopted at a special meeting of the City Council of the City of San Joaquin the 24th day of June, 2021 and passed at said meeting the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Julia Hernandez, Mayor

ATTEST:

Lupe Estrada, City Clerk

City of San Joaquin

Fiscal Year

2021-2022

Proposed Budget



City of San Joaquin

Municipal Budget FY: 2021/2022

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City of San Joaquin
Budget for Fiscal Year 2021–2022

BUDGET MESSAGE

Honorable Mayor and City Council Members,

We are pleased to present to you and to the Citizens of San Joaquin, our City budget for fiscal year 2021-22. After experiencing a worldwide COVID-19 pandemic and Statewide Stay Home Order for the last 18 months, June 15, 2021, Governor Newsom terminated the executive orders that put into place the Stay Home Order and the Blueprint for a Safer Economy. He also phased out the vast majority of executive actions put in place since March 2020 as part of the pandemic response, leaving a subset of provisions that facilitate the ongoing recovery. As a result of the Stay Home Order issued by the Governor many businesses were closed and travel was limited to only essential necessities. This translated into a reduction of revenues for the City particularly in the areas of sales & gas tax. As we move into the 2020-22 fiscal year the actual magnitude of the pandemic is still unknown. As such this year's budget has been prepared in a much conservative manner in an attempt to still ensure a balanced budget at the end of 2021-22.

This memo accompanies the budget for the City of San Joaquin for FY 2021-22. The budget, in conjunction with the General, Strategic, and Capital Improvement Plans, represent the Council's unified statement of integrated public policy and service delivery.

The general fund balance is the result of carefully considered fiscal policies enacted by the City Council. These policies have included direction to City staff to continuously seek cost control measures which do not reduce the level of service provided to the Citizens.

The budget represents the attainment of the goals and objectives of the City Council. These goals and objectives are aimed at providing diligent fiscal management and ongoing accountability for the City's revenues and expenditures.

FY 2021-22 will begin with a \$532,834 surplus carried over from FY 2020-21, this is a significant improvement from prior years. The surplus is attributed to the difficult decisions and sacrifices made by both the City Council and City Employees over the last couple years. During the upcoming fiscal year; however, the City may still be faced with extraordinary challenges as we endeavor to maintain the viability of our budget and the quality of the services which the City provides for its Citizens all while managing the unknown fiscal impacts of the pandemic. Furthermore, the Covid-19 pandemic continues to have a negative impact on the economy resulting in loss of jobs for many.

In this still unstable economic environment period staff believes that the City must continue its success in securing grants that will provide assistance for various programs to enhance our services to the Citizens of San Joaquin and access all funds directed to assist local governments with recovery as a result of the COVID-19 pandemic. The financial

assistance of the CARES ACT and American Rescue Plan have provided assistance to the community and the City to help overcome the above problems sooner than anticipated.

Consequently, the City will continue to consider and enact measures to increase revenue where increase has not been implemented. To avoid future budget deficits, the revenues incorporated in this year's budget have been estimated conservatively. Even though we were and are still facing difficult times; the City continues with several projects that we could be proud of such as:

- CMAQ. City has been awarded \$375,667 for the completion of Bike and Pedestrian Facilities. The routes identified are those taken by children and families who walk/bike to San Joaquin Elementary School. There is a match requirement of the City of \$48,672 that will be allocated from CMAQ Lifeline account have no direct impact on the City budget. The total project cost is \$424,339.
- CMAQ. City received award of \$1Million for Sutter Street Rehabilitation project for the paving of Sutter and additional City funds were secured to rehab the paved portion of Sutter that has deteriorated.
- CDBG. City has been awarded \$2.9Million for the construction of well number 6 to be located on the northwest side of the Sports Park.
- CDBG. City has been awarded \$3Million for water line replacements on South side of City
- LEAP. City was awarded \$65,000 to revamp the planning process to speed up housing production by creating an online submittal process for housing applications and permits
- REAP. City received \$100,000 for the purposes of updating the General Plan

Goals to accomplish for the upcoming fiscal year:

- Secure all funding for Water Capital Infrastructure projects including; replacement water lines, permanent manganese treatment facility and upgrade of City-wide fire hydrants.
- Upgrade and Install City wide security camera system
- Secure funding for additional law enforcement to increase public safety.
- Continue seeking funding for renovation of City Hall
- Continue seeking funding for electrical repair at Leo Cantu Community Center
- Continue seeking funding for major street repair needed throughout the City
- Work with various Community Organizations to secure funding for future projects and programs needed in our community

Accomplishment from fiscal year 2020-21:

- Responded to Covid-19 needs in our community
 - Hosted Test and Vaccination clinics

- Distributed resources such as Business Grants, Housing /Utility Assistance, Food Distribution, Sanitizing equipment/PPE to mitigate the negative impacts of COVID-19 on the community
- Broke ground on new Housing Development of 19 homes with plans on building an additional 25 homes in that subdivision and additional housing communities in the early stages of the process

The following information is a summary of the various components of the budget for fiscal year 2021-22:

- The total anticipated City revenues for all funds including capital improvements during fiscal year 2021-22 is anticipated at \$21,027,515
- The total anticipated City expenditures for all funds including capital improvements during fiscal year 2021-22 is anticipated at \$21,258,525.

The proposed budget for fiscal year 2021-22 consists of the following funds:

- General Funds
- Special Revenues
- Capital Improvement Projects
- Enterprise Funds: Water, Sewer, and Disposal

- **General Fund (#100):**

Anticipated revenues/transfer-in during fiscal year 2021-22 is \$1,166,700. and anticipated expenditures/transfer-out is \$1,118,569. The general fund has seen a significant increase in revenue due to permit fees collected associated to new housing development and American Rescue Plan funds. During FY 2021-22 the General Fund anticipates a surplus for revenues over expenditures in the amount of \$48,131. Most General Fund revenues are coming from taxes, licenses, and permits.

- **Enterprise Funds (#105/106/110, #500, #510):**

The City's Enterprise Funds consist of Disposal (Refuse), Water, and Sewer. Unlike the General Funds, the Enterprise Funds receive their revenues from users' fees. These funds continue to be inadequate for the needs of a modern municipality. For example, the strongest of these, the Water fund, will be strained in the next couple of years due to upcoming water projects that will require substantial cash flow while waiting for reimbursement from the Funding Source. It is important that rate increases are considered to help "stop the bleeding" from these funds.

- **Special Revenues/Capital Improvements**

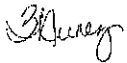
The City receives some grants and entitlements for specific purposes such as:

Community Development Block Grant, COPs Grant, State Recycling Grant, Transportation Grant, etc. Capital Improvements Grant is actually the same as Special

Revenues, but the use of the grant is for a “specific capital improvement project” that the grant was applied for.
Special Revenues and Capital Improvement Project funds are fine as far as the City spends only within the awarded amount.

Fiscal year 2021-22, and subsequent years, will still be a great challenge for San Joaquin. We believe that working together as a team, City Staff and the Council will be able to reach its goal of improving services to our community and providing a healthy economy to our City.

Sincerely,

A handwritten signature in cursive script, appearing to read "Elizabeth Nunez".

Elizabeth Nunez
City Manager

General Fund Summary

Revenues and Expenditures

Budget Year 2021-2022

	Proposed Budget
Revenues	2021-2022
Property Taxes	43,850
Sales Tax	235,000
Licenses & Permits	185,750
Vehicle License Fees in-lieu	295,000
Fines and Assessments	2,100
Use of Money and Property	47,000
Other Revenues/Transfer-In	188,000
Loan Proceeds	135,000
Total Revenue	<u>1,166,700</u>
Expenditures	
Employee Services	334,272
Maintenance & Operations	597,797
Debt Service	24,000
Prinicpal	120,000
Interest	24,000
Capital Outlay	18,500
Capital Improvement	-
Interfund transfers out	-
Total Expenditures	<u>1,118,569</u>
Net changes in fund balance	<u>48,131</u>
Projected Fund balance - July 1, 2021	<u>532,834</u>
Projected Fund balance - June 30, 2022	<u>580,965</u>

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Fund Details		Actual	Actual	Actual	Projected	Proposed
Revenues:						
31010	Current Secured Property Tax	47,381	1,671	5,516	20,589	30,000
31015	Current Unsecured Property	5,742	5,711	24,822	5,750	5,750
31025/31030	Prior Secured/Unsecured	87	274	159	100	350
31030	Current Supplemental	2,554	8,255	1,694	1,500	2,500
31035	Prior Supplemental	113	-	-	9	150
31040	Interest & Penalties	171	488	-	-	100
32010	Real Property Transfer/HOA	4,483	831	3,875	189	5,000
32011	Homeowner Apportionment	-	1,128	560	-	-
32020	Sales Tax	198,624	252,964	234,845	236,125	235,000
32025	Franchise Fees	34,176	33,384	35,194	34,618	35,000
34010	Business License	17,423	17,423	18,183	18,082	18,500
34011	SB 1186 State BL Fee	1,007	1,040	1,008	1,003	1,000
34015	Animal License	1,457	225	340	665	750
34020	Building Permits	12,822	13,243	17,419	196,311	150,000
34025	Planning Permits	7,395	1,175	19,426	1,477	15,000
34030	Other Permits	540	935	523	-	500
35010	Vehicle Code Fines	1,166	2,384	379	394	2,000
35015	Miscellaneous Fines	42	53	1,028	10	100
36010	Interest Income	14,625	11,336	7,918	4,120	1,000
36015	Rent	47,073	49,388	46,538	46,966	46,000
37010	Motor Vehicle-in-Lieu Tax**	288,400	310,341	294,785	274,275	295,000
37015	State Grant Revenue	-	-	6,000	2,156	-
37300	County Revenues	38,754	84,347	69,501	-	-
38010	Plan Check Fees	900	3,075	3,300	55,277	5,000
39025	Miscellaneous	4,636	5,646	42,216	42,991	33,000
39525	Loan Proceeds	38,274	33,018	-	113,751	135,000
39030	Transfer-In	21,671	51,000	-	-	150,000
	General Fund Revenue	662,235	889,335	835,229	1,056,358	1,166,700

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Fund Details	Actual	Actual	Actual	Projected	Proposed

Expenditures:

Legislative - Department 8010

42800 Salaries	28,456	19,838	21,180	31,821	32,510
41000 Employee Benefits	22,405	26,095	35,910	27,035	12,450
Personnel Cost	<u>47,729</u>	<u>45,933</u>	<u>57,090</u>	<u>58,856</u>	<u>44,960</u>
40200 Advertising & Promotion	-	367	188	556	300
40500 Continuing Education	40	-	-	-	-
40600 Contract Services	-	-	81	-	-
40900 Dues & Subscriptions	504	779	615	1,334	700
41300 Food	33	23	419	-	100
41400 Gas, Oil, Lube	-	-	-	-	250
42100 Legal Fees	7,980	6,135	3,840	3,840	8,000
42300 Office Supplies	776	-	253	-	500
42400 Other Professional Fees	-	2,423	540	3,283	500
42700 Repair & Maintenance	-	-	-	-	250
42900 Supplies	1,310	4,865	1,114	998	1,500
43000 Telephone	1,299	1,257	1,375	1,501	1,400
43200 Training & Travel	-	2,705	3,338	-	10,000
Operating Cost	<u>11,942</u>	<u>18,554</u>	<u>11,763</u>	<u>11,512</u>	<u>23,500</u>
Department Cost	<u>59,671</u>	<u>64,487</u>	<u>68,853</u>	<u>70,368</u>	<u>68,460</u>

Executive - Department 8020

42800 Salaries	27,381	19,460	91,109	22,445	22,932
41000 Employee Benefits	6,723	3,076	23,207	4,573	8,782
Personnel Cost	<u>34,104</u>	<u>22,536</u>	<u>114,316</u>	<u>27,018</u>	<u>31,714</u>
40100 Accounting Fees	-	250	-	-	-
40200 Advertising & Promotion	-	-	-	-	500
40500 Continued Educ Execu	-	-	-	-	500
40900 Dues & Subscriptions	6,958	6,786	6,870	8,138	8,500
41300 Food	15	264	209	-	300
41400 Gas, Oil, & Lube	3,177	-	52	-	-
42100 Legal Fees	5,040	4,985	180	-	5,000
42300 Office Supplies	23	745	127	31	250
42400 Other Professional Fees	819	703	-	-	500
42700 Repairs & Maintenance	175	1,387	-	-	500
42900 Supplies/Postage	88	-	675	-	250
43000 Telephone	462	1,280	739	554	1,300
43200 Travel & Training	1,967	2,108	1,583	-	4,000
Operating Cost	<u>18,723</u>	<u>18,508</u>	<u>10,435</u>	<u>8,723</u>	<u>21,600</u>
Department Cost	<u>52,827</u>	<u>41,044</u>	<u>124,751</u>	<u>35,741</u>	<u>53,314</u>

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100		2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Fund Details		Actual	Actual	Actual	Projected	Proposed
Finance - Department 8030						
42800	Salaries	8,822	12,806	24,364	31,111	46,437
41000	Employee Benefits	209	428	2,280	4,735	17,784
	Personnel Cost	<u>9,031</u>	<u>13,234</u>	<u>26,644</u>	<u>35,846</u>	<u>64,221</u>
40100	Accounting Fees	5,250	5,400	5,500	5,840	7,500
40200	Advert & Promo	-	150	-	-	-
40400	Bank Charges	30	1,433	1,239	-	500
42400	Other Professional Fees	3,531	9,095	21,358	18,177	15,000
42700	Repairs & Maintenance	-	-	-	-	125
42900	Supplies	300	-	631	103	1,000
43200	Travel & Training	-	-	80	-	500
	Operating Cost	<u>9,111</u>	<u>16,078</u>	<u>28,808</u>	<u>24,120</u>	<u>24,625</u>
	Department Cost	<u>18,141</u>	<u>29,312</u>	<u>55,452</u>	<u>59,966</u>	<u>88,846</u>
Other - Department 8040						
42800	Salaries	37,478	45,904	39,058	23,527	31,232
41000	Employee Benefits	27,628	24,804	11,216	7,622	11,961
	Personnel Cost	<u>65,105</u>	<u>70,708</u>	<u>50,274</u>	<u>31,149</u>	<u>43,192</u>
40200	Advertising & Promotion	2,070	2,308	4,315	4,209	1,500
40500	Continued Educ	-	428	450	588	750
40600	Contract Service	4,672	6,563	20,041	20,462	12,500
40900	Dues & Subscription	4,983	7,198	3,524	8,918	10,000
41100	Engineering Fee	-	-	4,100	-	5,000
41200	Equipment Rental (Other)	1,311	95	-	-	500
41300	Food	1,336	1,399	1,043	1,489	1,500
41400	Gas Lube & Oil	4,238	3,306	5,643	3,928	4,500
41700	Insurance	18,470	14,265	13,257	18,915	20,000
41900	Janitorial	4,096	1,519	4,034	1,380	3,500
42000	Lease	1,867	1,795	1,914	1,908	2,000
42100	Legal Fees	13,570	9,307	6,889	8,204	10,000
42200	Miscellaneous Other	174	943	1,009	1,513	1,200
42300	Office Supplies	7,418	5,450	6,736	5,092	6,500
42400	Other Professional Fees	16,221	27,363	4,475	3,502	7,500
42600	Rents - Uniform	-	-	-	-	-
42700	Repairs & Maintenance	4,071	8,117	5,534	5,175	15,000
42900	Supplies	4,659	5,241	1,512	936	5,000
42960	Property Tax	316	122	113	166	308
43000	Telephone	10,799	11,861	12,173	14,227	13,000
43100	Transfer Out	1,628	-	-	-	-

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100 Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
43200 Travel & Training	1,865	79	647	-	4,000
43300 Utilities	17,818	22,285	20,663	21,383	25,000
45300 Machinery/Equip	-	-	-	-	5,000
Misc./Other	-	-	-	-	50,000
45301 Capital Improvement	-	14,360	-	-	-
Operating Cost	121,658	144,004	118,149	122,072	204,335
Department Cost	186,763	214,712	168,423	153,221	247,527

Law Enforcement - Department 8110

40600 Contract Services *	90,647	45	-	94,270	100,000
Department Cost	90,647	45	-	94,270	100,000

Code Enforcement - Department 8120

42800 Salaries	15,336	9,771	-	15,689	29,775
41000 Employee Benefits	4,936	3,219	-	7,688	11,403
Personnel Cost	20,272	12,990	-	23,377	41,178
40500 Continue Education	-	-	1,226	-	1,500
42100 Legal Fees	1,140	780	-	-	3,000
42400 Other Professional Fees	-	-	-	-	2,500
42700 Repairs & Maintenance	-	292	-	186	500
42900 Supplies	1,208	657	-	242	1,400
43200 Travel & Training	409	-	756	-	3,000
43400 Animal Control	-	5,566	2,241	469	3,500
Operating Cost	2,758	7,295	4,223	897	15,400
Department Cost	23,029	20,285	4,223	24,274	56,578

Recreation - Department 8410

42800 Salaries	47,983	22,877	2,361	25,958	22,801
41000 Employee Benefits	16,988	3,556	505	8,531	8,732
Personnel Cost	64,970	26,433	2,866	34,489	31,533
40200 Advertising & Promotion	-	325	78	-	500
40600 Contract Service	645.16	645	665	936	2,000
41300 Food	679	-	94	-	1,500
41900 Janitorial	435	362	340	285	500
42100 Legal	120	-	-	-	-

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100 Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
42300 Office Supplies	-	-	735	-	1,000
42400 Other Professional Fees	675	660	-	132	500
42700 Repairs & Maintenance	29,779	1,941	1,652	1,757	30,000
42900 Supplies	453	728	693	-	7,500
42910 Special Event	-	1,240	1,233	-	12,500
43000 Telephone/Internet	1,605	2,232	2,214	2,171	4,500
43300 Utilities	11,477	9,442	14,559	5,677	17,500
Operating Cost	45,867	17,575	21,426	10,022	74,000
Department Cost	110,838	44,008	24,292	44,511	105,533

Parks - Department 8420

42800 Salaries	40,182	31,725	57,120	73,593	57,513
41000 Employee Benefits	14,316	7,256	18,147	30,695	22,026
Personnel Cost	54,499	38,981	75,267	104,288	79,539
41100 Engineering Fees	-	-	-	-	-
41200 Equipment Rental	-	-	-	-	-
41900 Janitorial	467	174	239	283	500
42100 Legal	-	45	-	-	-
42300 Office Supplies	-	-	713	-	750
42600 Rents - Uniform	992	1,134	1,646	1,319	2,000
42700 Repairs & Maintenance	88	115	348	1,166	2,500
42900 Supplies	5,384	6,659	4,736	3,549	5,250
43000 Telephone/Internet	-	-	-	-	-
43300 Utilities	2,805	5,227	9,785	2,478	7,500
45300 Machinery/Equip	-	-	-	-	13,500
45400 Vehicles	20	-	9,483	-	7,000
Operating Cost	9,756	13,354	26,950	8,795	39,000
Department Cost	64,254	52,335	102,217	113,083	118,539

Urban Redevelopment - Department 8510

42800 Salaries	39,340	28,077	7,059	77,130	64,190
41000 Employee Benefits	10,815	5,730	756	36,683	24,583
Personnel Cost	46,807	33,807	7,815	113,813	88,772
40200 Advertising & Promotion	-	580	-	-	-
40600 Contract Services	-	-	68,760	7,032	35,000
41100 Engineering Fees	19,396	49,155	7,326	23,075	20,000
41300 Food	-	433	-	-	-
41700 Insurance	14,432	11,169	11,766	12,610	15,000

CITY OF SAN JOAQUIN BUDGET -

History, Current and Proposed

GENERAL FUND - 100 Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
42100 Legal Fees	2,265	94,812	20,645	2,826	5,000
42400 Other Professional Services	10,415	23,574	1,100	2,400	6,000
41800 Interest	30,328	26,134	33,444	26,000	24,000
42500 Principal	-	100,000	20,000	20,000	120,000
42900 Supplies	34	-	20	-	-
43100 Transfer Out	215	6,745	-	-	-
43200 Travel & Training	-	-	-	-	1,000
Operating Cost	<u>50,800</u>	<u>312,602</u>	<u>163,061</u>	<u>86,911</u>	<u>191,000</u>
Department Cost	97,607	346,409	170,876	200,724	279,772
TOTAL EXPENDITURES	703,779	812,637	719,087	796,158	1,118,569
TOTAL SURPLUS (DEFICIT)	(41,544)	76,698	116,142	260,200	48,131

ENTERPRISE FUND
Revenues and Expenditures
Budget Year 2021-2022

<u>Revenues:</u>	Refuse	Water	Sewer	Total
Charge for Services	255,000	635,500	525,000	1,415,500
Interest/Transfers In	-	22,249	500	22,749
Revenues	<u>255,000</u>	<u>657,749</u>	<u>525,500</u>	<u>1,438,249</u>
<u>Expenditures:</u>				
Salaries	15,124	235,965	218,080	469,168
Employee Benefits	5,792	88,579	83,517	177,888
Personnel Cost	<u>20,916</u>	<u>324,544</u>	<u>301,597</u>	<u>647,056</u>
Accounting Fees	2,500	7,500	6,750	16,750
Advertising & Promotions		400	300	700
Bank Charges		200	100	300
Contract Services	222,500	40,000	80,000	342,500
Depreciation		24,685	230,000	254,685
Dues & Subscriptions		25,000	1,000	26,000
Engineering Fee		20,000	1,000	21,000
Equipment Rental	1,400	1,500	2,500	5,400
Gas, Lube & Oil	1,200	5,000	4,200	10,400
Insurance	-	25,000	29,000	54,000
Interest Expense	-	-	13,000	13,000
Prinicpal	-	-	-	-
Janitorial	-	1,000	500	1,500
Legal Fees	500	3,000	3,000	6,500
Lease Payments	100	2,000	2,000	4,100
Miscellaneous	-	1,500	-	1,500
Office Supplies	1,200	5,000	4,000	10,200
Other Professional Fees	-	3,000	5,000	8,000
Rents		3,000	2,500	5,500
Repairs & Maintenance	550	13,500	5,000	19,050
Supplies	2,000	27,000	8,000	37,000
Telephone	1,300	7,500	7,500	16,300
Travel/Training		3,500	2,500	6,000
Utilities	800	130,000	60,000	190,800
Improvements	-	-	-	-
Machinery & Equipment**		<u>31,000</u>	<u>30,000</u>	<u>61,000</u>
Operating Cost	<u>234,050</u>	<u>380,285</u>	<u>497,850</u>	<u>1,112,185</u>
Total Expenditures	<u>254,966</u>	<u>704,829</u>	<u>799,447</u>	<u>1,759,241</u>
TOTAL SURPLUS (DEFICIT)	34	(47,080)	(273,947)	(320,992)

CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
REFUSE DEPARTMENT - FUND 105					
Revenues:					
38030 Charges for Service *	248,022	235,147	241,398	238,200	255,000
36010 Interest	-	-	-	-	-
Refuse Revenue	<u>248,022</u>	<u>235,147</u>	<u>241,398</u>	<u>238,200</u>	<u>255,000</u>
Expenditures:					
42800 Salaries	10,454	9,930	11,731	12,347	15,124
41000 Employee Benefits	4,343	4,557	3,911	6,098	5,792
Total Personnel Cost	<u>14,797</u>	<u>14,487</u>	<u>15,642</u>	<u>18,445</u>	<u>20,916</u>
40100 Accounting	5,250	5,400	5,500	-	2,500
41200 Equipment Rental	1,498	621	1,645	463	1,400
41400 Gas, Oil & Lube	1,211	870	1,172	1,033	1,200
41700 Insurance	-	-	-	-	-
41900 Janitorial	-	-	-	-	-
42000 Lease Payments	82	82	82	85	100
42100 Legal	-	-	-	-	500
42200 Misc. Exp/Bad Debts	-	929	-	-	-
42300 Office Supplies	1,268	1,000	1,272	682	1,200
42400 Other Professional	645	-	-	-	-
42700 Repairs & Maintenance	286	602	282	1,702	550
42900 Supplies	-	-	-	-	2,000
43000 Telephone	1,230	1,484	1,583	1,288	1,300
43300 Utilities	1,015	858	845	851	800
40600 Contract Services - Solid W	216,732	214,092	236,253	214,293	222,500
48100 Contra Expenses	-	29	1,502	-	-
Operating Cost	<u>229,218</u>	<u>225,967</u>	<u>250,136</u>	<u>220,397</u>	<u>234,050</u>
Total Expenditures	<u>244,015</u>	<u>240,454</u>	<u>265,778</u>	<u>238,842</u>	<u>254,966</u>
TOTAL SURPLUS (DEFICIT)	4,007	(5,307)	(24,380)	(642)	34

CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed

WATER DEPARTMENT - FUND 500

Revenues:

38030 Water Charges for Servi	591,496	575,106	578,768	575,929	635,500
36010 Interest	201	3,069	3,537	3,265	1,000
39030 Transfers In	-	-	21,249	21,249	21,249
Revenues	591,696	578,175	603,554	600,443	657,749

Expenditures:

42800 Salaries	180,711	159,200	200,196	168,142	235,965
41000 Employee Benefits	74,175	75,587	54,965	62,131	88,579
Personnel Cost	254,887	234,787	255,161	230,273	324,544
40100 Accounting Fees	7,375	7,850	5,500	7,500	7,500
40200 Advertising & Promotior	400	235	425	-	400
40400 Bank Charges	190	148	1,170	156	200
40600 Contract Services	645	645	48,919	55,951	40,000
40800 Depreciation incl. USDA	24,685	25,900	25,821	25,000	24,685
40900 Dues & Subscriptions	7,001	7,321	27,073	28,500	25,000
41100 Engineering Fee	32,211	39,440	47,954	17,863	20,000
41200 Equip. Rental (City Hall)	1,498	972	1,645	463	1,500
41400 Gas, Lube & Oil	3,890	3,306	4,143	3,964	5,000
41700 Insurance	22,613	27,009	23,540	26,272	25,000
41800 Interest	-	-	-	-	-
41810 Principal	-	-	-	-	-
41900 Janitorial	592	475	436	411	1,000
42000 Lease Payments	1,831	1,795	1,914	1,908	2,000
42100 Legal Fee	675	720	615	642	3,000
42200 Miscellaneous/Bad Debt	2,540	5,962	738	1,238	1,500
42300 Office Supplies	6,385	4,689	6,131	3,297	5,000
42400 Other Professional Fees	38,563	48,854	2,527	1,458	3,000
42600 Rental (Uniforms)	1,984	2,268	3,293	2,639	3,000
42700 Repairs & Maintenance	38,056	8,879	7,098	6,197	13,500
42900 Supplies	35,403	29,646	24,200	36,853	27,000
43000 Telephone	5,758	6,572	7,663	7,591	7,500
43200 Travel & Training	210	777	375	-	3,500
43300 Utilities	66,656	81,749	114,267	126,689	130,000
43100 Trsf Out/Local Match Water Wel	50,000	100,000	-	-	-
45300 Machinery & Equipment	-	2,519	-	-	7,000
45400 Vehicles	-	97	9,517	20,000	24,000
48100 Contra Expenses	-	23,156	27,089	29,945	30,000
Operating Cost	349,161	430,984	364,964	374,592	380,285
Total Expenditures	604,048	665,771	620,125	604,865	704,829

TOTAL SURPLUS (DEFICIT)	(12,351)	(87,596)	(16,571)	(4,422)	(47,080)
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CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed

SEWER DEPARTMENT - FUND 510

Revenues:

38030	Charge for Services	483,301	485,855	486,568	485,316	525,000
	Interest	42	433	786	437	500
38035	Connection Fees	-	-	-	-	-
	Revenue	<u>483,343</u>	<u>486,288</u>	<u>487,354</u>	<u>485,753</u>	<u>525,500</u>

Expenditures:

42800	Salaries	180,711	159,200	200,196	165,914	218,080
41000	Employee Benefits	<u>70,202</u>	<u>75,587</u>	<u>54,965</u>	<u>62,131</u>	<u>83,517</u>
	Personnel Cost	250,913	234,787	255,161	228,045	301,597
40100	Accounting Fees	7,375	7,850	5,500	7,500	6,750
40200	Advertising & Promotior	1,755	190	375	-	300
40400	Bank Charges	190	148	-	-	100
40600	Contract Services	52,434	645	78,430	79,413	80,000
40800	Depreciation	225,000	229,876	219,774	220,000	230,000
40900	Dues & Subscription	15,473	17,118	625	1,034	1,000
41100	Engineering Fee	3,515	871	709	-	1,000
41200	Equipment Rental	1,497	621	12,939	17,365	2,500
41400	Gas, Lube & Oil	3,960	3,306	4,143	3,964	4,200
41700	Insurance	22,613	27,009	23,540	31,526	29,000
41800	Interest	12,845	12,674	12,400	12,645	13,000
41810	Principal	3,900	-	-	-	-
41900	Janitorial	467	420	342	411	500
42000	Lease Payments - PW	1,831	1,795	1,914	1,908	2,000
42100	Legal Fees	15	45	-	-	3,000
42200	Miscellaneous/Bad Debt	-	-	300	-	-
42300	Office Supplies	6,364	4,789	6,131	2,821	4,000
42400	Other Professional Fees	-	68,968	-	-	5,000
42600	Uniform Rental	1,984	2,268	3,293	2,639	2,500
42700	Repairs & Maintenance	25,360	1,040	24,679	39,486	5,000
42900	Supplies	12,750	6,627	9,666	4,753	8,000
43000	Telephone	6,596	7,944	9,099	9,393	7,500
43100	Transfer Out	-	-	-	-	-
43200	Travel & Training	116	-	-	-	2,500
43300	Utilities	33,562	60,094	74,085	60,181	60,000
45300	Machinery & Equipment	-	2,519	-	-	6,000
45400	Vehicles	-	98	9,517	10,000	24,000
48100	Contra Expenses	22,891	16,262	24,606	29,645	30,000
	Operating Cost	<u>462,493</u>	<u>473,177</u>	<u>497,461</u>	<u>505,039</u>	<u>497,850</u>
	Total Expenditures	<u>713,406</u>	<u>707,964</u>	<u>752,622</u>	<u>733,084</u>	<u>799,447</u>

TOTAL SURPLUS (DEFICIT)	(230,063)	(221,676)	(265,268)	(247,331)	(273,947)
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SPECIAL REVENUE FUNDS

Revenues and Expenditures

Budget Year 2021-2022

Revenues:	Measure C	Gas Tax	LTF/TDA	COPs	LLMD	Total
Interest Income	1,000	1,500	900	200	50	3,650
Entitlements & Assessments	199,249	192,000	100,000	153,000	29,000	673,249
Revenues	200,249	193,500	100,900	153,200	29,050	676,899
Expenditures:						
Salaries	52,149	31,155	-	-	19,770	103,074
Employee Benefits	19,971	11,931	-	-	7,571	39,474
Personnel Cost	72,120	43,086	-	-	27,341	142,548
Vehicles	30,000	6,000	6,000	-	-	42,000
Accounting	6,000	-	-	-	-	6,000
Engineering Fees	7,000	3,000	15,000	-	200	25,200
Dues and Subscriptions	300	100	-	-	-	400
Equipment Rental	-	-	-	-	-	-
Gas, Lube & Oil	4,000	-	5,000	-	-	9,000
Insurance	-	17,000	10,000	-	-	27,000
Contract Services/Prof. Fees	-	69,000	-	151,300	-	220,300
Repairs & Maintenance Streets	36,000	11,000	6,000	-	7,500	60,500
Supplies Streets & Roads	10,000	1,000	19,000	-	2,050	32,050
Utilities	-	28,000	-	-	2,000	30,000
Street Improvements	34,000	-	-	-	-	34,000
Machinery & Equipment	-	4,000	-	-	2,050	6,050
Transfer Out/Local Match	-	-	-	-	-	-
Operating Cost	127,300	139,100	61,000	151,300	13,800	492,500
Total Expenditures	199,420	182,186	61,000	151,300	41,141	635,048
TOTAL SURPLUS (DEFICIT)	829	11,314	39,900	1,900	(12,091)	41,851

CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
MEASURE "C" FUND 200/201/202					
Revenues:					
36010 Interest Income	314	1,289	2,584	3,185	1,000
37300 County Revenue	194,813	145,665	192,934	207,853	199,249
Total Revenue	195,127	146,954	195,518	211,038	200,249
Expenditures:					
42800 Employee Salaries	19,301	15,792	36,287	38,552	52,149
41000 Employee Benefits	8,857	6,076	16,413	19,971	19,971
Personnel Cost	28,159	21,868	52,700	58,523	72,120
45400 Vehicles				-	30,000
40100 Accounting Fees	1,000	1,000	5,500	7,500	6,000
41100 Engineering Fee	-	-	6,420	-	7,000
41200 Dues and Subscriptions			300	300	300
41400 Gas, Lube & Oil	3,561	3,306	4,143	3,928	4,000
41700 Insurance - WC	15,112	-	-	-	-
42700 Repairs & Maintenance	1,267	-	12,583	1,687	36,000
42900 Supplies	8,219	395	11,210	3,256	10,000
45200 Street Improvements	-	-	60,696	-	34,000
43100 Transfer Out/Local Match	-	-	-	-	-
43300 Street Utilities	-	-	-	-	-
Operating Cost	29,159	4,701	100,852	16,671	127,300
Total Expenditures	57,317	26,569	153,552	75,194	199,420
TOTAL SURPLUS (DEFICIT)	137,810	120,385	41,966	135,844	829

GAS TAX - FUNDS 205/206

Revenues:					
36010 Interest Income	180	1,805	1,233	1,368	1,500
37045 Gas Tax 2103	15,850	13,760	29,071	30,460	32,000
37050 Gas Tax 2105	22,087	22,599	21,506	24,362	25,000
37055 Gas Tax 2106	16,141	16,430	15,501	17,895	17,000
37060 Gas Tax 2107	28,744	28,421	27,155	32,993	32,000
37065 Gas Tax 2107.5	1,000	1,000	1,000	1,000	1,000
37500 Gas Tax 2032	23,848	75,535	73,020	81,596	85,000
Total Revenue	107,850	159,550	168,486	189,674	193,500
Expenditures:					
42800 Salaries	8,732	5,423	17,035	29,032	31,155
41000 Employee Benefits	4,506	1,833	5,141	9,669	11,931
Personnel Cost	13,238	7,256	22,176	38,701	43,086
40100 Accounting Fees	-	-	-	-	-
40600 Contract Services	-	15,215	307,663	16,110	68,000
40900 Dues and Subscriptions	48	50	300	1,225	100
41100 Engineering	-	746	28,655	-	3,000
41200 Equipment Rental	-	-	-	-	-
41700 Insurance	8,881	14,131	10,830	15,763	17,000
42400 Other Profess	-	-	-	-	1,000

CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
42700 Repair & Maintenance	1,107	-	284	-	11,000
42900 Supplies	-	823	678	59	1,000
43100 Transfer Out/Local Match	-	-	-	-	-
43300 Utilities	27,678	27,192	26,509	19,216	28,000
43400 Animal Control	-	-	-	-	-
45400 Vehicle	-	-	-	5,897	6,000
45300 Machinery & Equip.	-	-	-	-	4,000
Operating Cost	37,714	58,157	374,919	58,270	139,100
Total Expenditures	50,952	65,413	397,095	96,971	182,186
TOTAL SURPLUS (DEFICIT)	56,898	94,137	(228,609)	92,703	11,314

LOCAL TRANSPORTATION FUND (LTF) - 210/211

Revenues:

36010 Interest Income	-	1,772	1,081	789	900
37300 LTF County Revenue	85,630	101,351	89,714	102,394	100,000
Total Revenue	85,630	103,123	90,795	103,183	100,900

Expenditures:

42800 Salaries	6,412	5,081	14,138	12,469	-
41000 Employee Benefits	2,399	866	4,694	7,789	-
Personnel Cost	8,811	5,947	18,832	20,258	-
41100 Engineering Fees	7,678	7,589	14,997	1,278	15,000
41200 Equipment Rental	-	-	11,293	16,893	-
41400 Gas, Lube & Oil	3,981	3,306	4,143	3,928	5,000
41700 Insurance	4,405	14,131	10,830	15,763	10,000
42400 Other Prof Fees	-	-	2,305	-	-
42700 Repairs & Maintenance	7,871	24,676	2,788	2,046	6,000
42900 Supplies Streets & Roads	29,052	19,528	15,350	15,347	19,000
43100 Transfer out/Local Match	-	-	-	-	-
45300 Machinery/Equipment	-	13,047	-	-	-
45400 Vehicles	427	536	9,517	-	6,000
Total Other Cost	53,414	82,813	71,223	55,255	61,000
Total Expenditures	62,225	88,760	90,055	75,513	61,000
TOTAL SURPLUS (DEFICIT)	23,405	14,363	740	27,670	39,900

CITY OF SAN JOAQUIN BUDGET

History, Current and Proposed

Fund Details	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Projected	Proposed
<u>AB3229 LAW ENFORCEMENT FUND - 221</u>					
Revenues:					
36010 Interest Income	-	181	177	98	200
17300 & 390 COPS Revenue	139,416	155,947	156,726	152,823	153,000
Total Revenue	<u>139,416</u>	<u>156,128</u>	<u>156,903</u>	<u>152,921</u>	<u>153,200</u>
Expenditures:					
40600 Contract Services - Police	100,000	194,278	144,808	151,300	151,300
43100 Transfer Out	-	-	-	-	-
Total Expenditures	<u>100,000</u>	<u>194,278</u>	<u>144,808</u>	<u>151,300</u>	<u>151,300</u>
TOTAL SURPLUS (DEFICIT)	39,416	(38,150)	12,095	1,621	1,900

LANDSCAPE MAINTENANCE FUND 280

Revenues:					
36010 Interest	30	209	152	50	50
33010 Landscape Maint. Assessment	27,651	26,553	28,218	27,194	29,000
Total Revenue	<u>27,681</u>	<u>26,762</u>	<u>28,370</u>	<u>27,244</u>	<u>29,050</u>
Expenditures:					
42800 Salaries	13,554	7,310	672	5,954	19,770
41000 Employee Benefits	7,386	3,618	1,964	2,896	7,571
Personnel Cost	<u>20,940</u>	<u>10,928</u>	<u>2,636</u>	<u>8,850</u>	<u>27,341</u>
40200 Advert and Promo	440	-	-	-	-
41100 Engineering Fee	246	139	170	-	200
42400 Professional Fees	28	-	44	-	-
42700 Repair/Maintenance	-	3,666	296	4,509	7,500
43300 Utilities	4,454	4,291	4,187	2,807	2,000
15300 & 429 Machine/Equip/Supplies	-	-	2,509	-	4,100
Operating Cost	<u>4,728</u>	<u>8,096</u>	<u>7,206</u>	<u>7,316</u>	<u>13,800</u>
Total Expenditures	<u>25,668</u>	<u>19,024</u>	<u>9,842</u>	<u>16,166</u>	<u>41,141</u>
TOTAL SURPLUS (DEFICIT)	2,013	7,738	18,528	11,078	(12,091)

**City of San Joaquin
Capital Improvement Projects for FY: 2021-2022**

Descriptions	Funding Sources	City Funds/ Grant Amount	Local Match	Total Project	Notes
1 Main Street Bike and Pedestrian Facility Sidewalk along portion of Main Street that currently doesn't exist, plus bike parking.	CMAQ S&R	375,667 80,000	48,672	424,339	CMAQ Lifeline funding; S&R funds
2 Sutter Avenue Addition and Rehab Project Addition of a paved lane, gutter, and curb.	S&R Funds	1,000,000	550,000	1,550,000	Received Notice of funding
3 Construction of Water Well #6 New well for our growing community.	CDBG	3,000,000		3,000,000	Received funding agreement
4 Water line replacement Replacement of water lines on various streets in south part of city.	CDBG	3,000,000		3,000,000	Received funding agreement
5 Construction of Water Treatment Plant, water lines, and hydrant replacements Two phases for necessary water infrastructure	SRF	10,000,000		10,000,000	Application submitted
6 New Truck for Public Works Continuing a program to age the City's aging vehicle fleet.	Sewer, Water, General, S&R	40,000		40,000	\$24k Water, Sewer \$12k S&R, \$4k General
7 5th Street Lift Station Rehabilitation Key elements of this lift station are nearing the end of their useful life and will need to be rehabilitated.	Sewer	150,000		150,000	Dependent on increase in sewer rates
8 Wastewater Treatment Plant Equipment Rehab Part of an increased regimen of program maintenance in order to preserve a key City asset.	Sewer	40,000		40,000	Dependent on increase in sewer rates
9 Used "Class C" Dump Truck The City has had to consistently rent a truck. This will reduce those costs.	Sewer, Water, General, S&R	60,000		60,000	\$24k Water, Sewer \$30k S&R; \$3k GF \$3k LLLMD
Total		17,745,667	598,672	18,264,339	

Proposed
Salary Schedule
Fiscal Year 21-22

Position	2021-22		
	Salary	Monthly	Hourly
Minimum Wage	\$ 27,040.00	\$ 2,253.33	\$ 13.00
City Manager	Contract		
Asst. CM/ Finance Officer	\$ 88,851.84	\$ 7,404.32	\$ 42.72
Finance Clerk	\$ 48,921.60	\$ 4,076.80	\$ 23.52
City Clerk/HR Officer	\$ 75,618.82	\$ 6,301.57	\$ 36.36
Utilities Account Clerk	\$ 42,269.49	\$ 3,522.46	\$ 20.32
Office Clerk	\$ 34,024.97	\$ 2,835.41	\$ 16.36
PT Recreation Coordinator	\$ 15,727.82	\$ 1,310.65	\$ 15.12
PW Director/Building Insp.	\$ 80,138.24	\$ 6,678.19	\$ 38.53
Maintenance I	\$ 35,935.61	\$ 2,994.63	\$ 17.28
Maintenance II	\$ 41,955.41	\$ 3,496.28	\$ 20.17
Certification Incentive Program			
Class A License	\$ 1,040.00	\$ 86.67	\$ 0.50
Class B License	\$ 520.00	\$ 43.33	\$ 0.25
Treat. Op. (T1)	\$ 1,040.00	\$ 86.67	\$ 0.50
Treat. Op. (T2)	\$ 2,080.00	\$ 173.33	\$ 1.00
Dist. Op. (D1)	\$ 520.00	\$ 43.33	\$ 0.25
Dist. Op. (D2)	\$ 2,080.00	\$ 173.33	\$ 1.00
Plant Op. (W2)	\$ 5,200.00	\$ 433.33	\$ 2.50
OIT (Plant Operator)	\$ 1,040.00	\$ 86.67	\$ 0.50
PC 832 Arrest	\$ 1,040.00	\$ 86.67	\$ 0.50
PC 832 Firearms	\$ 520.00	\$ 43.33	\$ 0.25
Pesticide Cert.	\$ 520.00	\$ 43.33	\$ 0.25
Mechanic Expertise	\$ 2,080.00	\$ 173.33	\$ 1.00
Notary Public	\$ 520.00	\$ 43.33	\$ 0.25
Typing and Numeric Data	\$ 1,040.00	\$ 86.67	\$ 0.50

RESOLUTION NO. 2021-20

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN JOAQUIN
AUTHORIZING NUMBER OF EMPLOYEE POSITIONS AND TITLES AND
RESCINDING PRIOR RESOLUTIONS**

WHEREAS, a change in the number of employee positions and titles may only be made by Council resolution and as authorized in the City budget; and

WHEREAS, current Resolution No. 2020-24 provides for the number of employee positions and titles;

WHEREAS, for purposes of efficiency and organization, there is a need to amend the titles and number of positions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN JOAQUIN hereby resolves as follows:

Section 1. The following titles and number of positions for each title are hereby authorized:

Permanent Full-Time

City Manager	(1)
Assistant City Manager/Finance Officer	(1)
Finance Clerk	(1)
City Clerk/Human Resources Officer	(1)
Utilities Account Clerk	(1)
Office Clerk	(1)
Public Works Director	(1)
Maintenance Worker II	(1)
Maintenance Worker I	(6)

Permanent Part-Time

Recreation Coordinator	(1)
------------------------	-----

Section 2. The City Manager may adjust the number of permanent full-time positions allocated by class provided that the total number of permanent positions authorized does not change and that there are sufficient unspent appropriations as verified by the Finance Officer available to provide funds for the adjustment.

Section 3. All prior resolutions regarding employee positions and titles are rescinded and this resolution shall be effective upon its adoption.

The foregoing Resolution No. 2021-20 was passed and adopted at a special council meeting of the City Council of the City of San Joaquin held on June 24, 2021.

AYES:

NOES:

ABSENT:

ABSTAIN:

Julia Hernandez, Mayor

ATTEST:

Lupe Estrada, City Clerk

RESOLUTION NO. 2021-21

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SAN JOAQUIN ADOPTING
A NEW SALARY SCHEDULE FOR THE
2021-2022 FISCAL YEAR**

WHEREAS, the City of San Joaquin has experienced a loss of knowledgeable and experienced employees due to an inability to maintain wages commensurate with modern practice and industry standards; and

WHEREAS, the minimum wage in the State of California for the City of San Joaquin increased to \$13 per hour on January 1, 2021, and will increase to \$14 per hour January 1, 2022; and

WHEREAS, in order to ensure that the City will be able to offer a legal minimum wage in 2023 while not causing a sudden and undue hardship on City finances, a gradual raise in wages must be made over the coming years; and

WHEREAS, to maintain a balance between attractive employer practices and fiscal responsibility, the alternative to raise wages for distinct categories must be considered, which, in the case of the City of San Joaquin and Fiscal Year 2021-2022, shall include all employees except the City Manager, whose salary is determined by contract; and

WHEREAS, pursuant to CalPERS and CCR 570.5 guidelines, the City Council must approve and adopt adjustments made to the salary schedule.

THEREFORE, BE IT RESOLVED, that the City Council of the City of San Joaquin does hereby approve the Salary Schedule and Incentive Program, attached as Exhibit A, effective the pay period beginning on July 1 2021;

BE IT FURTHER RESOLVED, that the salary schedule shall continue to be subject to review and approval from Council each fiscal year.

The foregoing resolution was adopted at a special meeting of the City Council of the City of San Joaquin the 24th day of July 2021 and passed at said meeting the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Julia Hernandez, Mayor

ATTEST:

Lupe Estrada, City Clerk

EXHIBIT A
City of San Joaquin Salary Schedule
Fiscal Year 2021-2022

Position	2021-22		
	Salary	Monthly	Hourly
Minimum Wage	\$ 27,040.00	\$ 2,253.33	\$ 13.00
City Manager	Contract		
Asst. CM/ Finance Officer	\$ 88,851.84	\$ 7,404.32	\$ 42.72
Finance Clerk	\$ 48,921.60	\$ 4,076.80	\$ 23.52
City Clerk/HR Officer	\$ 75,618.82	\$ 6,301.57	\$ 36.36
Utilities Account Clerk	\$ 42,269.49	\$ 3,522.46	\$ 20.32
Office Clerk	\$ 34,024.97	\$ 2,835.41	\$ 16.36
PT Recreation Coordinator	\$ 15,727.82	\$ 1,310.65	\$ 15.12
PW Director/Building Insp.	\$ 80,138.24	\$ 6,678.19	\$ 38.53
Maintenance I	\$ 35,935.61	\$ 2,994.63	\$ 17.28
Maintenance II	\$ 41,955.41	\$ 3,496.28	\$ 20.17
Certification Incentive Program			
Class A License	\$ 1,040.00	\$ 86.67	\$ 0.50
Class B License	\$ 520.00	\$ 43.33	\$ 0.25
Treat. Op. (T1)	\$ 1,040.00	\$ 86.67	\$ 0.50
Treat. Op. (T2)	\$ 2,080.00	\$ 173.33	\$ 1.00
Dist. Op. (D1)	\$ 520.00	\$ 43.33	\$ 0.25
Dist. Op. (D2)	\$ 2,080.00	\$ 173.33	\$ 1.00
Plant Op. (W2)	\$ 5,200.00	\$ 433.33	\$ 2.50
OIT (Plant Operator)	\$ 1,040.00	\$ 86.67	\$ 0.50
PC 832 Arrest	\$ 1,040.00	\$ 86.67	\$ 0.50
PC 832 Firearms	\$ 520.00	\$ 43.33	\$ 0.25
Pesticide Cert.	\$ 520.00	\$ 43.33	\$ 0.25
Mechanic Expertise	\$ 2,080.00	\$ 173.33	\$ 1.00
Notary Public	\$ 520.00	\$ 43.33	\$ 0.25
Typing and Numeric Data	\$ 1,040.00	\$ 86.67	\$ 0.50

STAFF REPORT TO COUNCIL

June 22, 2021

TO: Mayor and Council
FROM: Elizabeth Nunez, City Manager
SUBJECT: American Rescue Plan Act Funds

Executive Summary

For City Council consideration is Resolution 2021-22 authorizing the use of American Rescue Plan Act funds for Fiscal Year 2021-22.

Background

The American Rescue Plan Act (ARPA) provides \$350 billion for eligible state, local, territorial, and Tribal governments to mitigate the fiscal effects of the COVID-19 emergency. ARPA established the Coronavirus State Fiscal Recovery Fund (CLFRF) for state allocations allowing for flexibility for each government to meet local needs.

The City of San Joaquin allocation is \$961,909 and must be obligated by December 31, 2024 and expended by December 31, 2026. These funds are available to cover costs incurred by local governments beginning March 3, 2021. The U.S Treasury encourages recipients to pay premium hazard pay to employees for work performed during the pandemic.

Recipients may use Coronavirus Local Fiscal Recovery Funds to:

- Respond to the COVID-19 public health emergency and support various activities to decrease the spread of the virus.
- Address negative economic impacts caused by the public health emergency including assistance to households, small businesses, nonprofits, or to provide aid to impacted industries such as tourism, travel, and hospitality.
- Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic.
- Provide premium pay to eligible workers or grants to eligible employers of workers who perform essential work during the COVID-19 public health emergency (up to an additional \$13 per hour and not to exceed \$25,000 per worker).
- Invest in water, sewer, and broadband infrastructure.

The City intends to use the funds allocated in Fiscal Year 2021-22 to offset the loss of revenue such as decrease in sales tax and loss of rents. Funds will also be used to support vaccination clinic events in the community as a mitigating effort to the spread of COVID-19. Additionally, a onetime hazard premium payment of \$6,000 will be issued to all employees for their time worked during the pandemic. Issuing a one-time payment will be a more cost effective measure rather than implementing an hourly rate and prevent additional fringe benefits cost from being incurred. The

breakdown of the \$6,000 is \$3,000 for work performed during the pandemic for Fiscal Year 2020-21 and \$3,000 for work performed in Fiscal Year 2021-22.

Recommendation: Approve Resolution 2021-22 authorizing the outlined use of American Rescue Plan Act funds for Fiscal Year 2021-22.

RESOLUTION NO. 2021-22

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN JOAQUIN
AUTHORIZING THE USE OF AMERICAN RESCUE PLAN ACT FUNDS FOR
FISCAL YEAR 2021-2022**

**THE CITY COUNCIL OF THE CITY OF SAN JOAQUIN DOES
RESOLVE AS FOLLOWS:**

WHEREAS, The American Rescue Plan Act (ARPA) provides \$350 billion for eligible state, local, territorial, and Tribal governments to mitigate the fiscal effects of the COVID-19 emergency; and

WHEREAS, ARPA established the Coronavirus State Fiscal Recovery Fund (CLFRF) for state allocations; and

WHEREAS, CLFRF provides flexibility for each government to meet local needs detailed in federal guidance; and

WHEREAS, States, counties, and cities will receive their allocations directly from the U.S. Treasury and the State is required to disburse allocations to the 291 small cities or non-entitlement units of local government (NEU); and

WHEREAS, The allocations are based on each city or town's share of the eligible population (using date provided by Treasury base on 2019 U.S. Census data); and

WHEREAS, The City of San Joaquin allocation is \$961,909 and must be obligated by December 31, 2024 and expended by December 31, 2026; and

WHEREAS, Eligible usages are (1) Respond to the COVID-19 public health emergency and support various activities to decrease the spread of the virus (2) Address negative economic impacts caused by the public health emergency (3) Replace lost public sector revenue due to the pandemic (4) Provide premium pay to eligible workers or grants to eligible employers of essential workers (5) Invest in water, sewer, and broadband infrastructure.; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Joaquin as follows:

1. The City Council authorizes the use of American Rescue Plan Act funds for Fiscal Year 2021-22 for the qualifying time frame and eligible usages in the amount of \$300,000.
2. From the aforementioned amount the City Council authorizes a onetime hazard premium pay for all eligible employees in the total amount of \$6,000 per employee (Part-time employee will be prorated) covering qualifying time frame Fiscal Year 2020-21 and Fiscal Year 2021-22. Disbursements will be processed the first pay period following the adoption of this resolution. Employee must be currently employed with the City at the time of disbursement to be eligible to receive funds.

The foregoing resolution was adopted at a special meeting of the City Council of the City of San Joaquin the 24th day of June, 2021 and passed at said meeting the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Julia Hernandez, Mayor

ATTEST:

Lupe Estrada, City Clerk